

*Central Saskatchewan Military
Family Resource Centre
Inc. / Centre de Ressources pour les
familles des Militaires du Centre
de la Saskatchewan Inc.*

CSMFRC

Central Saskatchewan
Military Family
Resource Centre Inc.



CRFMCS

Centre de ressources pour
les familles des militaires
du centre de la Saskatchewan Inc.

*Annual Report and
General Meeting*

9 September 2006

***2005/2006 Board of Directors
(as of 31 March 2006)***

Lori Lisitza	Chairperson
Dahlia Tanios	Vice Chairperson
Wes Gramiak	Treasurer/ Fundraising Committee Chairperson
Janelle Hutchinson	Secretary/Policy Committee Chairperson
Vanese Marchessault Ferguson	Member at Large/ Marketing & Community Relations Chairperson
Karine Rondeau-Lavaute	Member at Large/Policy Committee Chairperson
Charlotte Hawes	Past Chairperson/ Evaluation Committee Chairperson/Nominating Committee Chairperson
Diane Pitzel	Member at Large/Parent Advisory Council Chairperson
Lt(N) Ruth Dagenais	Military OPI
MWO Steven Frigault	Military OPI

***A special thank you to members of the Board of Directors who have
left the CSMFRC Inc. during the past year (April 2005 – March 2006)***

Tracy Sullivan	Treasurer
Karen Frenette	Past Chairperson/Policy Committee Chairperson
Nikki Dionne	Member at Large
Helen Pare	Member at Large
Lucie Neron	Member at Large

CSMFRC Inc. Staff as of 31 March 2006

Val Pelletier	Interim Supervisor
Michelle Hansen	Coordinator
Cheryl Klassen	Coordinator/Childcare Centre Director
Shelly Griffin	Early Childhood Educator/Supervisor
Lynette Kowalyshyn	Early Childhood Educator/Supervisor
Rachel Phillips	Early Childhood Educator
Lara Principe	Early Childhood Educator

***A special thank you to staff who left the CSMFRC Inc. during the
past year (April 2005 – March 2006)***

Tammy Leach	Executive Director
Donna Boyce	Program Coordinator
Maureen Harder	Program Coordinator
Wayne Stadnyk	Program Coordinator
Trisha Linner	Early Childhood Educator
Amy Farwell	Early Childhood Educator
Teresa Farley	Early Childhood Educator

**Central Saskatchewan Military Family Resource Centre Inc./
Annual General Meeting
Saturday, September 9, 2006 at 11:00 A.M.
All Ranks Mess Bldg # 82**

AGENDA

- 1. Call to Order** L. Lisitza
 - a) Welcome and Introduction of Guests L. Lisitza
 - b) Introduction of Board of Directors and Staff L. Lisitza/A. Kuhnle
 - c) Approval of Agenda All

- 2. Adoption of 10 September 2005 AGM Minutes** All

- 3. Ratification of Board Members** All
 - i) Ratify all board as is

- 4. Reports**
 - a) Chairperson's Report L. Lisitza
 - b) Treasurer's Report W. Gramiak
 - i) Introduction of Auditor W. Gramiak
 - ii) Presentation of Financial Stmts. Hounjet Tastad Harpham
 - iii) Acceptance of Audited Financial Stmts. W. Gramiak
 - iv) Appointment of Auditor for FY 2006/200 W. Gramiak
 - c) Committee Reports
 - i) Fundraising Committee W. Gramiak
 - ii) Policy Committee J. Hutchinson
 - iii) Evaluation & Research Committee C. Hawes
 - iv) Marketing & Community Relations Committee V. Marchessault Ferguson
 - d) Report from Administration V. Pelletier/A. Kuhnle

- 5. Closing Remarks** L. Lisitza

- 6. Adjournment**

Annual General Meeting
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Chairperson's Report

The past fiscal year at the CSMFRC Inc. has seen some change and some challenge, and as a volunteer Board of Directors, we have gained some invaluable experiences. Most notably, we have gained a renewed perspective on our military community and with your continued support; we are committed to establishing long-term objectives and goals, which will secure the future of our Centre in the Military Family Services Program (MFSP).

As the Board, we represent the Canadian Forces Family. Our aim is to provide support to military families from Detachment Dundurn, Saskatoon, Prince Albert and all the rural communities in between. We are accountable not only to you but to external agencies such as the Directorate of Military Family Services (DMFS) in Ottawa, Social Services of Saskatoon, and other regulatory bodies, both federal and provincial. Communication is crucial in maintaining balance between all of our stakeholders; we are committed to building upon our current communication and marketing strategies in our best effort to keep all of our stakeholders and other interested parties informed of developments at the CSMFRC Inc.

Since sitting with the Board I have had the opportunity to meet a bunch of military families and listen to what is unique to your 'military lifestyle'. Not only have I personally learned a lot, but also it's with those kinds of shared experiences and feedback that the Board and Staff of our Military Family Resource Centre (MFRC) can continue to understand how to best facilitate support and services to a very diverse and large military community.

I am looking up and onward in this next fiscal year with a very dedicated group of Board members, an ambitious agenda, a new Executive Director, and a very enthusiastic staff; all of us are looking forward to working with you and the many new opportunities that are ahead!

Lori Lisitza, Chair

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17 Wing Detachment Dundurn

5390-1(DMFRC Inc.)

10 September 2005

MINUTES OF A MEETING OF THE
DUNDURN MILITARY FAMILY RESOURCE CENTRE INC./CENTRE DE RESSOURCES
POUR LES FAMILLES DES MILITAIRES DE DUNDURN
ANNUAL GENERAL MEETING
HELD IN BLDG 39, 17 WING DET DUNDURN
10 SEPTEMBER 05 AT 1100 HRS

PRESENT:

BOARD OF DIRECTORS:	Charlotte Hawes	Chairperson
	Karen Frennette	Past Chairperson
	Wes Gramiak	Treasurer
	Dahlia Tanios	Secretary
	Janelle Hutchinson	Member at Large
	Roxanne Gelin	Parent Advisory Committee
	MWO Steven Frigault	Mil OPI

REGRETS:

Lori Lisitza	Vice Chairperson
Vanese Marchessault Ferguson	Member at Large

DMFRC INC. STAFF:

Tammy Leach	Executive Director
Val Pelletier	Coordinator
Wayne Stadnyk	Coordinator
Cheryl Klassen	Coordinator
Michelle Hansen	Administrative Support
Shelly Griffin	ECE Provider
Lynette Kowalyshyn	ECE Provider

GUESTS:

Ms. Roseline Hounjet	Hounjet Tastad Certified General Accounts
Pat Hoffman	Community Program Consultant, Child Care Division Community Resources and Employment

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COMMUNITY MEMBERS:	Wanda Barrett	Bruce Charbonneau
	Bob Barrett	Russ McKenna
	Edwin Villamor	Alicia Gramiak
	Jean-Luc Rosso	Emilie Rosso
	Jaquie MacLean (CCC)	Frank Rosso
	Mike Swinimer	Raymonde Rosso (Guest)
	Bernie Dudka	Jeanine Friedmann (Guest)
	Kevin Phillips	Braden Johnson
	Ken Martinook	Sarah Johnson
	Barry Trice	Ryan Frennette
	Kevin Blake	Tom Frennette
	Janice Watkins	Korrina Stadnyk (Guest)
	Mike Trabant	Cheryle Trabant
	Mark Fulkerson	Faith Stadnyk (Guest)
	Alain Gelinis	Sky Stadnyk (Guest)
	Lucas Stadnyk (Guest)	Claude Pelletier
	Chantal Pelletier	Jon Moberly
	Ava Mor	Junior Morin
	J�r�mie Morin	Amanda Clark
	Paul Lascelle	Albert Doucette
	Christiane Lamer	Jose� Godin
	Patrick Dupuis	Gary Gregor

1. SPECIAL RESOLUTION

Charlotte Hawes, Board Chairperson called a special meeting to order at 1110 hours for the purpose of presenting a special resolution to the community.

- a) On behalf of the Board of Directors, Charlotte Hawes moved the special resolution:

Whereas the DMFRC Inc. is responsible to serve Canadian Forces families in Dundurn, its surrounding geographical area, Saskatoon, and Prince Albert; and

Whereas the name DMFRC Inc. does not correctly identify the population served by the organization;

Therefore, be it resolved to legally change the name of the organization to:

*Central Saskatchewan Military Family Resource Centre Inc./
Centre de ressources pour les familles des militaires du centre de la
Saskatchewan Inc.
(CSMFRC Inc./CRFMCS Inc.)*

Motion seconded by Karen Frennette.

22 members in favour

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0 opposed
0 abstained
CARRIED

2. CALL TO ORDER ANNUAL GENERAL MEETING

- a) Charlotte Hawes called the Annual General Meeting to order at 1118 hrs. She welcomed all present and introduced Ms. Roseline Hounjet from Hounjet Tastad Certified General Accountants and Ms. Pat Hoffman, Child Day Care Division, Community Resources and Employment.
- b) Charlotte Hawes introduced the Board of Directors. Tammy Leach introduced the DMFRC Inc. staff.
- c) Approval of Agenda
Charlotte Hawes added *Changes to the Bylaws and Constitution* as item 6 on the Agenda. Jon Moberly moved acceptance of the Agenda as revised. Seconded by Ken Martinook.

Ø Opposed
CARRIED

3. ADOPTION OF 11 SEPTEMBER 2004 AGM MINUTES

Karen Frennette moved acceptance of the 11 September 2004 AGM Meeting Minutes. Seconded by Roxanne Gelinas.

Ø Opposed
CARRIED

4. RATIFICATION OF BOARD MEMBERS

Charlotte Hawes indicated that as per Article VI, Section 3 of the Constitution; Election of Board Members, which states, “The Board members shall be affirmed at an Annual General Meeting”. Two members, Ms. Vanese Marchessault Ferguson and Ms. Janelle Hutchinson require affirmation. Charlotte Hawes asked the membership if they wished to affirm these members individually or together. The community indicated they wished the affirmations to be ratified together. Mike Swinimer moved the affirmation of Vanese Marchessault Ferguson and Janelle Hutchinson for a two (2) year term. Seconded by Ken Martinook.

Ø Opposed
CARRIED

5. REPORTS

- a) Chairperson’s Report:
Charlotte Hawes reviewed the Chairperson’s Report provided in the AGM Agenda (*Annex A*).

INFORMATION

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b) Treasurers Report:

Wes Gramiak provided an overview of the Treasurer's report that was distributed as part of the AGM Agenda.

i) Introduction of the Auditor:

Wes Gramiak introduced Roseline Hounjet from Hounjet Tastad Certified General Accountants.

ii) Presentation of Financial Statements:

Ms. Hounjet reviewed the Audited Financial Statement for fiscal year 2004/2005.

iii) Acceptance of Audited Financial Statements:

Wes Gramiak moved acceptance of the Audited Financial for fiscal year 2004/2005. Seconded by Tom Frennette.

Jaquie MacLean, parent user of the CCC, asked for clarification on what revenues go under *Government Grants* in the Childcare Centre, asked for clarification on *Miscellaneous Revenue*, and if there was an increase in *User Fee* revenue. It was explained that the Government Grants are an operating grant provided by Community Resources and Employment, Child Day Care Branch; other government grants include monies for Summer Fun Wages. There was no miscellaneous revenue for year ending March 31, 2005 and user fee rates did not increase; however, overall revenue from user fees did. Ms. MacLean questioned the recent decision of the Board to close the CCC. Board members attempted to explain some of the rationale for the closure. Charlotte Hawes offered to meet with Ms. MacLean and any other parent after the AGM to discuss this issue further.

Ø Opposed
CARRIED

iv) Appointment of Auditor for Fiscal Year 2005/2006

Wes Gramiak explained the Board process for appointing an auditor. Board policy is to seek a minimum of three quotes for this service every three years, or sooner if an auditor change is required. Three quotes were sought last year. Hounjet Tastad Certified General Accountants has been auditing the MFRC financial processes and books for a number of years and the Board is pleased with their service.

Wes Gramiak moved that Hounjet Tastad Certified General Accountants be appointed as auditors for the 2005/2006 fiscal year. Seconded by Ken Martinook.

Ø Opposed
CARRIED

c) Committee Reports

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- i) Fundraising Committee:
Wes Gramiak reviewed the Fundraising Committee Report, which was distributed as part of the AGM Agenda. Wes pointed out the two pie charts on page 18 and 19 of the AGM report, which identify fundraising revenue and where those dollars were allocated. Wes thanked all Committee members and encouraged community members to volunteer to sit on the Committee or on event planning.

INFORMATION

- ii) Policy Committee:
Karen Frenette provided an overview of the policies developed in during the past fiscal year. She thanked Committee members Lucy Neron, Steve Frigault, Wes Gramiak, Roxanne Gelin, Val Pelletier, and Tammy Leach for the contributions to the Committee. Karen invited community members who enjoy researching, developing, and reviewing policy and procedures to participate in the work of the Committee.

INFORMATION

- iii) Evaluation Committee:
Charlotte Hawes reviewed the Evaluation Committee report in the absence of the Committee Chair, Lori Lisitza.

INFORMATION

- iv) Marketing and Community Relations
Charlotte Hawes reviewed the Evaluation Committee report in the absence of the Committee Chair, Vanese Marchessault Ferguson.

INFORMATION

- d) Report from Administration:
Tammy Leach, Executive Director, provided the community with a brief overview of the changes to the national Military Family Service Program and offered to answer questions from the community.

INFORMATION

6. REVISIONS TO BYLAWS AND CONSTITUTION

Charlotte Hawes informed participants that advance copies of the proposed revisions to the Bylaws and Constitution were made available at the MFRC main office and on the website. Copies were also distributed as people registered today. A number of amendments are being proposed to have the DMFRC Inc. documents coincide with the national Military Family Service program. As a result of the number of proposed amendments, the Board of Directors is requesting that the community vote on the amended document as a whole rather than go through each revision individually. A nod of heads indicated that the community was in favour of voting on the revised document as a whole.

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Mike Swinimer moved acceptance of the revised Bylaws and Constitution as proposed. Seconded by Ed Villamor.

Ø Opposed

CARRIED

7. CLOSING REMARKS

Charlotte Hawes thanked everyone for attending and encouraged those present to get involved in their Centre. She also provided a brief overview of the days festivities.

Mr. Kevin Phillips had a question regarding the Board of Director's decision to close the CCC and commented on the lack of forethought for military families who might move into the PMQ area in future posting seasons. Chairperson Charlotte Hawes assured Mr. Phillips that the Board did take this into consideration. She offered to meet with Mr. Phillips on this issue after the AGM in order that the Meet and Greet festivities could get underway.

8. ADJOURNMENT

Ken Martinook moved the meeting adjourned at 1205 hours. Seconded by Amanda Clark.

CARRIED



Charlotte Hawes
Chairperson



Date



Dahlia Tanios
Secretary



Date



Tammy Leach
Recording Secretary



Date

Distribution List:
CO through Mil OPI
ED
DMFRC Inc. Staff
DMFRC Inc. Board of Directors
DMFS Field Operations Manager

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Treasurer's Report

1. The Central Saskatchewan Military Family Resource Centre Inc. (CSMFRC Inc.) receives the majority of its funding through a contractual agreement with the Director Military Family Services, Canadian Forces Personnel Support Agency (DMFS, CFPSA). The funding for the fiscal year 2005/2006 was reduced from previous years by \$26,000. In addition, approximately \$13,000 of the funding previously utilized for wages was reallocated to fund the cost of program and service delivery. Although it's a positive step in that DMFS funding can now be used to fund the cost of program and service delivery, on the negative side the funding reduction equates to approx. one full time position. This funding reduction resulted in the Board faced with the challenging task of reviewing the realigning current services and working with the Executive Director to determine appropriate staffing structure and service delivery based on the new allocation of funds. Costs associated with programs not covered by DMFS are offset through user fees, fundraising and grants. See the attached audited financial statements for revenue sources.
2. In accordance with the guidelines established in the Parameters for Practice for MFRCs, the Board of Directors, with the assistance of the Executive Director and Program Staff, have worked very hard in developing a Funding Proposal for fiscal year 2006/2007 that meets the needs of this community. In January 2006, the CSMFRC Inc. was notified that we would be receiving \$5,172 less than requested, and approximately \$2621 less than our previous funding allocation.
3. The accounting system now being used is ACCPAC for Small Businesses version 5.3A. The chart of accounts and financial statements have also been revised to meet the reporting format requirements of DMFS.
4. 17 Wing Detachment Dundurn provides infrastructure support by supplying and maintaining buildings 100 and 103. Utilities, taxes, and grounds maintenance are also provided by the Detachment. In addition, \$18,450 was provided by the Detachment for operating expenses not supplied for by DMFS such as postage, photocopier rental, stationery, office furniture and equipment and carpet cleaning.
5. The Detachment Unit Fund provided \$2027.00 in 2005/2006 to assist with social events (Annual Meet 'n Greet/Family Fun Day, Children's Christmas party, Easter Party and Children's Halloween Party) and for care packages to Regular Force members from the Detachment and CFAD. An additional \$1000 was contributed by Unit Fund to match the SISIP Grant for the Volunteer Recognition Event.

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Treasurer's Report

6. A heartfelt thank you to the following individuals for their contribution to the CSMFRC Inc. through the United Way of Saskatoon Donor Directed Gifts program:

Wayne Stadnyk
Kenneth Trabant
Jean-Luc Rosso

Val Pelletier
Steven Frigault
Michelle Hansen

We also extend a huge thank you to the many others who have made other than financial contributions to the CSMFRC Inc. during 2005/2006.

7. The CSMFRC Inc. continues to bank with the Canadian Imperial Bank of Commerce at Circle Drive and Faithful Ave. The CSMFRC Inc. maintains two bank accounts:
1. CSMFRC Inc. Main Account
 2. CSMFRC Inc. Bingo Account

(Saskatchewan Liquor and Gaming Authority regulates that funds acquired under gaming be maintained in an independent bank account).

8. Monthly financial statements developed by Administration are reviewed and ratified at Board of Directors meetings. Copies of the monthly financial statements can be viewed at the CSMFRC Inc. main office along with minutes of all Board of Directors meetings.
9. The attached financial statements, audited by Hounjet Tastad Certified General Accountants, represent the financial records of the CSMFRC Inc. for the year ended 31 March 2006. Signed originals of these statements are on file at CSMFRC Inc. main office.

Wes Gramiak, Treasurer
Board of Directors

AUDITORS' REPORT

To the Members of
Central Saskatchewan Military Family Resource Centre Inc./
Centre de ressources pour les familles des militaires du centre de la Saskatchewan Inc.

We have audited the balance sheet of Central Saskatchewan Military Family Resource Centre Inc./Centre de ressources pour les familles des militaires du centre de la Saskatchewan Inc. as at March 31, 2006, and the statements of cash flows and accumulated surplus for the year then ended. These financial statements are the responsibility of the organization's management. Our responsibility is to express an opinion on these financial statements based on the audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In common with many non-profit organizations, the Company derives part of its revenue in the form of fundraising, user fees and other program revenue which are not susceptible to complete audit verification. Accordingly, our verification of revenue from these sources was limited to accounting for the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to revenue, excess of revenue over expenses and surplus.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2006 and the results of operations of the organization for the year then ended, in accordance with Canadian generally accepted accounting principles.

Saskatoon, Saskatchewan
August 15, 2006

CERTIFIED GENERAL ACCOUNTANTS

Hounjet/Tastad/Harpham

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Treasurer's Report**

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**CENTRAL SASKATCHEWAN MILITARY FAMILY RESOURCE CENTRE INC./
CENTRE DE RESSOURCES POUR LES FAMILLES DES MILITAIRES DU CENTRE DE LA
SASKATCHEWAN INC.**

BALANCE SHEET

AS AT MARCH 31, 2006

	<u>2006</u>	<u>2005</u>
ASSETS		
CURRENT		
Cash and bank	\$ 141,924	\$ 75,895
Short term deposit	50,000	50,000
Accounts receivable	4,982	12,962
Accrued interest receivable	344	327
GST receivable	1,349	1,912
Prepaid expenses	<u>880</u>	<u>937</u>
	\$ 199,479	\$ 142,033
LIABILITIES AND ACCUMULATED SURPLUS		
CURRENT LIABILITIES		
Accounts payable	\$ 5,638	\$ 4,925
Salaries payable	18,692	11,183
Unearned revenue	<u>36,662</u>	<u>115</u>
	60,992	16,223
ACCUMULATED SURPLUS		
Accumulated surplus - Resource Centre	76,187	73,921
Accumulated surplus - Childcare Centre	56,087	44,754
Accumulated surplus - Bingo	5,944	4,021
Emergency Childcare Fund	-	2,000
Our Lady of the Prairies Trust Fund	<u>269</u>	<u>1,114</u>
	138,487	125,810
	\$ 199,479	\$ 142,033

APPROVED ON BEHALF OF THE BOARD:

_____, Director

_____, Director

(see accompanying notes)

Hounjet/Tastad/Harpham

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Treasurer's Report**

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**CENTRAL SASKATCHEWAN MILITARY FAMILY RESOURCE CENTRE INC./
CENTRE DE RESSOURCES POUR LES FAMILLES DES MILITAIRES DU CENTRE DE LA
SASKATCHEWAN INC.**

**STATEMENT OF ACCUMULATED SURPLUS
FOR THE YEAR ENDED MARCH 31, 2006**

	<u>2006</u>	<u>2005</u>
RESOURCE CENTRE ACCUMULATED SURPLUS , beginning of year	\$ 73,921	\$ 70,038
Net surplus (deficit) - Schedule 1	3,201	3,883
Transfer to Bingo	<u>(935)</u>	<u>-</u>
RESOURCE CENTRE ACCUMULATED SURPLUS , end of year	<u>\$ 76,187</u>	<u>\$ 73,921</u>
CHILDCARE CENTRE ACCUMULATED SURPLUS , beginning of year	\$ 44,754	\$ 38,764
Net surplus (deficit) - Schedule 2	<u>11,333</u>	<u>5,990</u>
CHILDCARE CENTRE ACCUMULATED SURPLUS , end of year	<u>\$ 56,087</u>	<u>\$ 44,754</u>
BINGO ACCUMULATED SURPLUS , beginning of year	\$ 4,021	\$ 3,546
Net surplus (deficit) - Schedule 3	988	475
Transfer from Resource Centre	<u>935</u>	<u>-</u>
BINGO ACCUMULATED SURPLUS , end of year	<u>\$ 5,944</u>	<u>\$ 4,021</u>
EMERGENCY CHILDCARE FUND , beginning of year	\$ 2,000	\$ 4,952
Receipts in the year	-	96
Distributions	-	(48)
Reduction of fund	<u>(2,000)</u>	<u>(3,000)</u>
EMERGENCY CHILDCARE FUND , end of year	<u>\$ -</u>	<u>\$ 2,000</u>
OUR LADY OF THE PRAIRIES TRUST FUND , beginning of year	\$ 1,114	\$ 1,733
Distributions	<u>(845)</u>	<u>(619)</u>
OUR LADY OF THE PRAIRIES TRUST FUND , end of year	<u>\$ 269</u>	<u>\$ 1,114</u>

(see accompanying notes)

Hounjet/Tastad/Harpham

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Treasurer's Report**

CENTRAL SASKATCHEWAN MILITARY FAMILY RESOURCE CENTRE INC. /
CENTRE DE RESSOURCES POUR LES FAMILLES DES MILITAIRES DU CENTRE DE LA
SASKATCHEWAN INC.

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**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED MARCH 31, 2006**

	<u>2006</u>	<u>2005</u>
CASH PROVIDED BY (USED IN)		
OPERATING ACTIVITIES		
Excess of revenue over expenditures	\$ 15,522	\$ 10,348
Changes in working capital:		
Accounts receivable	7,980	(9,205)
Accrued interest receivable	(17)	(33)
GST receivable	563	679
Prepaid expenses	57	2,337
Accounts payable	713	(134)
Salaries payable	7,509	(1,290)
Unearned revenue	<u>36,547</u>	<u>(185)</u>
	<u>68,874</u>	<u>2,517</u>
INVESTING ACTIVITIES		
Net distribution from Emergency Childcare Fund	(2,000)	(2,952)
Net distribution from Our Lady of the Prairies Trust Fund	<u>(845)</u>	<u>(619)</u>
	<u>(2,845)</u>	<u>(3,571)</u>
INCREASE (DECREASE) IN CASH DURING THE YEAR	66,029	(1,054)
CASH, beginning of year	<u>125,895</u>	<u>126,949</u>
CASH, end of year	<u>\$ 191,924</u>	<u>\$ 125,895</u>
CASH CONSISTS OF:		
Cash and bank	\$ 141,924	\$ 75,895
Short term deposit	<u>50,000</u>	<u>50,000</u>
	<u>\$ 191,924</u>	<u>\$ 125,895</u>

(see accompanying notes)

Hounjet/Tastad/Harpham

**Annual General Meeting
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Treasurer's Report**

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**CENTRAL SASKATCHEWAN MILITARY FAMILY RESOURCE CENTRE INC. /
CENTRE DE RESSOURCES POUR LES FAMILLES DES MILITAIRES DU CENTRE DE LA
SASKATCHEWAN INC.**

**SCHEDULE I
STATEMENT OF REVENUE - RESOURCE CENTRE**

FOR THE YEAR ENDED MARCH 31, 2006

	<u>2006</u>	<u>2005</u>
REVENUE		
Grants		
Department of National Defence	\$ 236,851	\$ 277,991
Detachment Unit Fund	2,027	1,800
Other grants (OLOP, SISIP)	1,914	1,620
Other		
Donations	534	320
Fundraising	7,273	5,988
Interest income	992	909
Program revenue	2,770	2,467
United Way	626	-
	<u>252,987</u>	<u>291,095</u>
EXPENDITURES		
Advertising and promotion	1,356	1,412
Childcare	845	844
Fundraising expense	4,158	3,321
Insurance	4,471	4,713
Interest and bank charges	155	123
Library materials	298	420
Meetings and special events	468	1,156
Memberships and subscriptions	1,060	971
Miscellaneous	539	637
Office supplies	1,092	1,682
Professional fees	2,511	4,174
Program expenses	13,459	16,132
Rent - equipment	-	3,166
Repairs and maintenance	1,580	4,876
Salaries and staff benefits	207,376	231,883
Training	6,937	9,097
Travel	3,481	2,605
	<u>249,786</u>	<u>287,212</u>
NET SURPLUS (DEFICIT)	\$ <u>3,201</u>	\$ <u>3,883</u>

(see accompanying notes)

Hounjet/Tastad/Harpham

**Annual General Meeting
9 September 2006
Treasurer's Report**

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**CENTRAL SASKATCHEWAN MILITARY FAMILY RESOURCE CENTRE INC./
CENTRE DE RESSOURCES POUR LES FAMILLES DES MILITAIRES DU CENTRE DE LA
SASKATCHEWAN INC.**

**SCHEDULE 2
STATEMENT OF REVENUE - CHILDCARE CENTRE**

FOR THE YEAR ENDED MARCH 31, 2006

	<u>2006</u>	<u>2005</u>
REVENUE		
Grants		
Government of Saskatchewan Social Services - Operating grant	\$ 60,294	\$ 49,251
Government of Saskatchewan - Other grants	8,210	6,800
Government of Canada	1,962	2,090
Saskatchewan Lotteries (Dundurn Grant)	-	350
Other		
Interest income	1,616	1,623
User fees	<u>60,261</u>	<u>70,181</u>
	<u>132,343</u>	<u>130,295</u>
EXPENDITURES		
Advertising and promotion	55	342
Bad debt	4,421	87
Equipment rental	-	1,581
Insurance	1,274	1,182
Memberships, fees and subscriptions	195	190
Office supplies	-	68
Professional fees	1,834	1,280
Program expenses	5,217	7,576
Repairs and maintenance	-	800
Salaries and staff benefits	109,190	114,950
Training	601	285
Travel	<u>145</u>	<u>83</u>
	<u>122,932</u>	<u>128,424</u>
SURPLUS	9,411	1,871
Expenses paid by Bingo	<u>1,922</u>	<u>4,119</u>
NET SURPLUS (DEFICIT)	<u>\$ 11,333</u>	<u>\$ 5,990</u>

(see accompanying notes)

Hounjet/Tastad/Harpham

**CENTRAL SASKATCHEWAN MILITARY FAMILY RESOURCE CENTRE INC./
CENTRE DE RESSOURCES POUR LES FAMILLES DES MILITAIRES DU CENTRE DE LA
SASKATCHEWAN INC.**

NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2006

The accounting policies of the Company are in accordance with Canadian generally accepted accounting principles applied on a basis consistent with the preceding year. Outlined below are those policies considered particularly significant.

1. INCORPORATION

Central Saskatchewan Military Family Resource Centre Inc./Centre de ressources pour les familles des militaires du centre de la Saskatchewan Inc. was incorporated under the Non-profit Corporations Act of Saskatchewan on October 5, 1992. The purpose of the Company is to assist in the maintenance of morale and welfare of the military community in Central and Northern Saskatchewan.

2. SIGNIFICANT ACCOUNTING POLICIES

a) Property, plant, equipment and amortization

Property, plant and equipment are expensed at the time of purchase.

b) Income taxes

The Company is incorporated as a not-for-profit organization, therefore its earnings are not subject to income tax and no provision has been made in these financial statements for income taxes.

3. CONTRIBUTED SERVICES

Detachment Dundurn provides the facilities and building maintenance and repair for the Company as per the Memorandum of Understanding and Supplemental Agreement entered into each year. As part of this agreement, the Detachment has provided the Company with Operating and Maintenance Funds of \$18,450 for the 2005/2006 fiscal year. These supplies and services included postage, photocopier rental, stationery, office furniture and equipment and carpet cleaning. In addition, the Detachment Unit Fund contributed \$2,027 for community special events and care packages for Detachment and CFAD deployed members.

Hounjet/Tastad/Harpham

**Annual General Meeting
9 September 2006
Treasurer's Report**

CENTRAL SASKATCHEWAN MILITARY FAMILY RESOURCE CENTRE INC. /
CENTRE DE RESSOURCES POUR LES FAMILLES DES MILITAIRES DU CENTRE DE LA
SASKATCHEWAN INC.

7

**SCHEDULE 3
STATEMENT OF REVENUE - BINGO
FOR THE YEAR ENDED MARCH 31, 2006**

	<u>2006</u>	<u>2005</u>
REVENUE		
Bingo	\$ 2,559	\$ 4,234
Lottery and raffle	<u>708</u>	<u>415</u>
	<u>3,267</u>	<u>4,649</u>
 EXPENDITURES		
Fundraising expense	22	-
Interest and bank charges	60	55
Memberships, fees and dues	75	-
Program expenses	<u>200</u>	<u>-</u>
	<u>357</u>	<u>55</u>
 SURPLUS	 2,910	 4,594
Expenses paid by Bingo for Childcare Centre	<u>(1,922)</u>	<u>(4,119)</u>
 NET SURPLUS (DEFICIT)	 <u>\$ 988</u>	 <u>\$ 475</u>

Hounjet/Tastad/Harpham

(see accompanying notes)

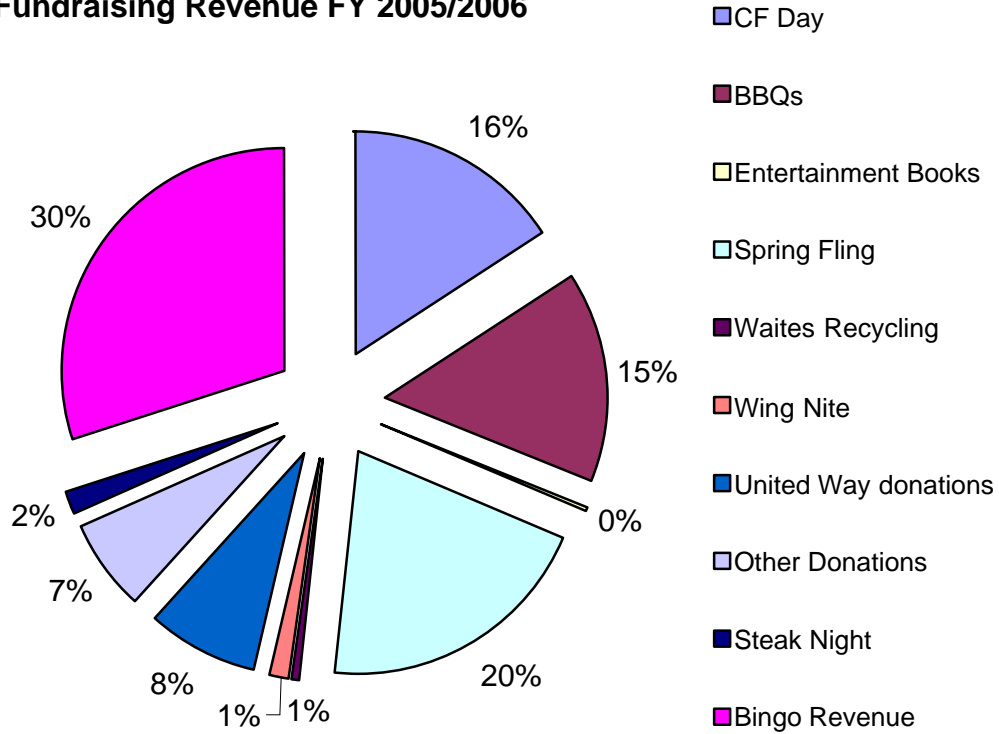
Annual General Meeting
9 September 2006
Fundraising Committee Report
Fiscal Year 2005/06

1. The Fundraising Committee is a standing Committee of the Board of Directors operating under the CSMFRC Inc. Constitution and Bylaws. The Committee is responsible to organize and complete a workable ongoing Fundraising plan for the CSMFRC Inc. for approval by the Board of Directors.
2. The current Fundraising Committee was struck in December 2003. They are very enthusiastic and consist of a cross section of CF Members and Board Members. The Volunteer Development Coordinator, Donna Boyce, served as the administrative support person to this committee. Due to staff realignment during the year, Cheryl Klassen, became the administrative support later in the year.
3. Bingo had been a major fundraising source for the Centre. However, revenues from bingo have been diminishing across the province. As a result, the fundraising committee recommended to the Board of Directors to cease involvement with bingos. There are several thousand dollars that have been raised over the past number of years due to bingos. The Saskatchewan Liquor and gaming Authority dictates that funds raised through bingo can only be used for pre-approved expenditures. It is the intention of the Fundraising Committee to recommend opportunities to reinvest that money back into the community.
4. The Fundraising Committee explored other avenues to raise dollars for the Centre. One of these ventures is the use of the Sobeys BBQ fundraising program, which the CSMFRC Inc. utilized seven times at the two sites throughout the summer. Ventures such as pins, magnets, recycling of used toner cartridges and entertainment books have been incorporated as a passive fundraising activity.
5. The most significant Fundraising initiatives from the past year (aside from Bingo) were the concession booth at the Canadian Forces Day event and the second annual Spring Fling Dance, raffle and silent auction that was held in partnership with the Nutana Legion.

*Annual General Meeting
9 September 2006*
**Fundraising Committee Report
Fiscal Year 2005/06**

Revenue from Fundraising, Special Events, and Promotions

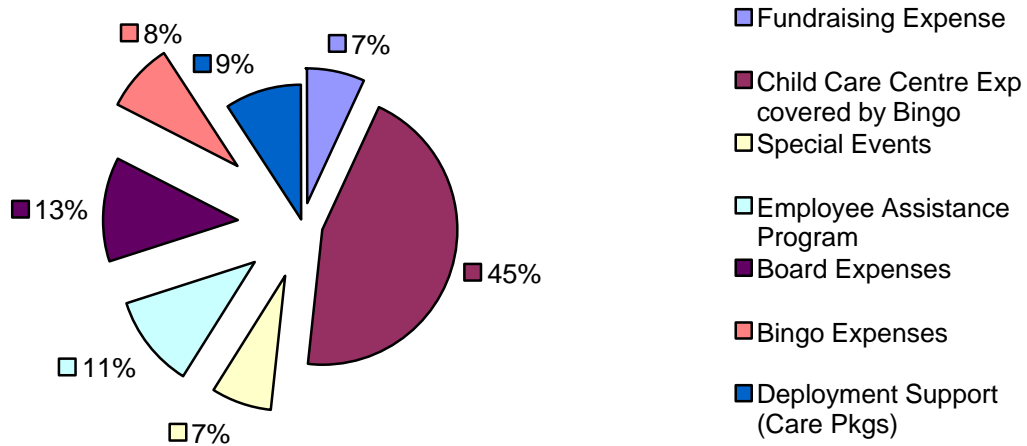
Fundraising Revenue FY 2005/2006



Event or Promotion:	Amount Raised:
CF Day	\$1,246.09
BBQs	\$1,185.00
Entertainment Books	\$21.00
Spring Fling	\$1,590.86
Waites Recycling	\$59.73
Wing Nite	\$108.00
United Way donations	\$626.20
Other Donations	\$513.00
Steak Night	\$145.10
Bingo Revenue	\$2,348.57
Total:	\$7,843.55

Annual General Meeting
9 September 2006
Fundraising Committee Report
Fiscal Year 2005/06

Where Your Fundraising Dollars Went:
FY 2005/2006



Activity	Amount:
Fundraising Expense	\$301.48
Child Care Centre Exp covered by Bingo	\$1,922.00
Special Events	\$306.50
Employee Assistance Program	\$483.86
Board Expenses	\$538.64
Bingo Expenses	\$357.10
Deployment Support (Care Pkgs)	\$389.38
Total:	\$4,298.96

Annual General Meeting
9 September 2006
Policy Committee Report
Fiscal Year 2005/06

1. The Policy Committee is a standing committee of the Board of Directors. It is responsible for providing policy recommendations to the Board of Directors.
2. Areas of responsibility include Finance, Human Resource Management, Program, Volunteer and Board Policies as directed by the Board of Directors.
3. Janelle Hutchinson chaired the Policy Committee throughout the 2005-2006 fiscal year. Janelle wishes to thank Committee members Steve Frigault, Wes Gramiak, Val Pelletier (ex-officio) and Tammy Leach (ex-officio), as well as Committee guests, Ruth Dagenais and Cheryl Klassen, for their hard work and contributions to the Committee.
4. During the past year, the Policy Committee has primarily focused on developing and revising Human Resource policies with respect to the Child Care Centre, which were submitted to the Board of Directors for approval.
5. In the upcoming year the Policy Committee plans to continue to focus on the Human Resource policies, which are applicable to staff at the CSMFRC. The objective will be a completely updated Human Resource policy manual that is aligned with the goals of the CSMFRC.
6. The Policy Committee is looking for Volunteers who have a strong attention to detail and enjoy researching and developing policies and procedures. Please contact me, Janelle Hutchinson, for further details.

Respectfully submitted,

Janelle Hutchinson
Policy Committee Chair

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9 September 2006
Evaluation & Research Committee Report
Fiscal Year 2005/06

Evaluation & Research Committee Report

1. The Evaluation & Research Committee is a standing committee of the Board of Directors operating under the CSMFRC Inc. Constitution and Bylaws. In February 2005, the Evaluation Committee changed the name to “Evaluation & Research Committee” to better reflect the purpose of this committee.
2. Charlotte Hawes assumed this position shortly after Lori Lisitza, the Board’s Vice-Chair assumed the role as Board Chair. Lori and Charlotte wish to thank Committee members, Wanda Barrett, Tracy Sullivan, Ruth Dagenais, and Michelle Hansen for their hard work and contributions to the committee as well as the community for their ongoing valuable input to the Centre as a whole. Val Pelletier provides administrative support to the Committee.
3. A questionnaire went out to military families in April of 2005 in an effort to identify the needs of the military community and to evaluate the current services offered. Of the 420 questionnaires that were sent out, 64 completed surveys were received. The committee evaluated the results and provided a report to the community at the past AGM and on the CSMFRC Inc. website.
4. This report listed several recommendations for the Board of Directors to consider when planning services. As part of the recommendations, the Board hired a consulting firm in Feb 06 to assist in evaluating the current structure of the MFRC and service delivery methodology. An adhoc committee, comprised of Evaluation Committee and Board Members, was established to assist in the process. The organizational review is to be completed by June 30. The Board of Directors is committed to communicating the results of this review and subsequent recommendations to the community.
5. Once the organizational review is completed, the Evaluation & Research Committee will regroup to determine future evaluation and needs assessment tools. It is the committee’s goal to redefine the questionnaire and discuss how better to get the questions out to the community and communicate the results back for all to see.
6. The Evaluation and Research Committee needs the support and input from the community it serves to ensure successful service delivery. We look forward to your responses and encourage you to take an active part in the process and providing feedback to this Committee.
7. If you are interested in sharing in this process please contact the chair, Charlotte Hawes or the CSMFRC Inc for more information. A call for volunteers will commence this fall.

Charlotte Hawes
Evaluation and Research Committee Chair

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9 September 2006

Marketing & Community Relations Committee Report
Fiscal Year 2005/06

The Marketing and Community Relations Committee is a standing committee of the CSMFRC Inc. Board of Directors. Its intent is to devise a marketing plan that promotes the CSMFRC Inc. to both our target community and the community at large.

In this past year, we have unveiled a new logo and a new look for the MFRC. For those who didn't already know, our name has changed to the Central Saskatchewan Military Family Resource Centre reflecting the area and units the CSMFRC is intended to serve, not just the geographical location where you'll find the actual building.

That new look is being carried throughout all of our information delivery services like letterhead, business cards, envelopes, building signage and promotional material.

After initially paring down The Bulletin to the bare bones in order to determine how we would like it to look, we have slowly added to the publication once again using colour, new borders etc.

With the Canadian Military's role in Afghanistan remaining front and centre in the media, interest in the Central Saskatchewan Military Family Resource Centre grows from within and outside of the military family. We continue to receive inquiries as to what kind of support we offer families as well as requests for the marketing tools we employ like bracelets and magnetic yellow ribbons. An initiative in the works, as we venture into the latter part of 2006, is the photographing of military families encompassed by the CSMFRC in order to present the faces of our military families to the community in assorted and sundry signage, promotional materials and posters.

Our intent for 2006/2007 is to participate in the Canada Remembers Airshow. Our presence at the airshow will be heralded by a news conference; a tactic that has not been employed by the CSMFRC in the past. We will partner with the Fundraising Committee to set up a booth at the event offering airshow-goers an opportunity to learn more about our organization and the military's presence in the community. This effort also gives other military families, both new and existing, an opportunity to connect with their MFRC. As well, we will offer a selection of "Support Our Troops" items.

At a conference in Halifax the DMFS alluded to possible "branding" at a national level, which in turn would trickle down to Canada's MFRCs. Support from MFRC representatives for a branding statement "Strength Behind the Uniform" appeared widespread. The ideas, which began in Halifax, are now being adopted by other centres and on a somewhat smaller scale, will be coming to your own Central Saskatchewan Military Family Resource Centre.

Our focus is and will continue to be creating greater awareness of what the CSMFRC can do for its community from the families of the reservist in Prince Albert or Saskatoon to the families at Detachment Dundurn. Please stop by our facility and see the changes we have made, we enjoy both your input and your company!

Vanese Marchessault Ferguson
Marketing and Community Relations Chair

Annual General Meeting
9 September 2006
Report from Administration
Fiscal Year 2005/06

The Administrative staff of your Military Family Resource Centre is pleased to provide you with this overview of program and service delivery for the fiscal year 2005/2006.

2005/2006 was identified as a year of transition as all Military Family Resource Centres “transition” from the old program to the new one in an effort to adhere to the Military Family Services Program new Parameters for Practice...and as the old adage goes...this year the only thing that remained constant was “change”.

Along with changes in the Military Family Services Program, came some staffing changes for our MFRC. The reduction in DMFS funding forced the Board of Directors and the Executive Director to review and re-align services provided, and the position Donna Boyce filled was eliminated in Sep 05. Wayne Stadnyk submitted his resignation in Dec 05 to pursue permanent employment with SIAST, and in Feb 06 our Executive Director, Tammy Leach, left to pursue a new career in the pre-hospital industry. We appreciate the dedication and commitment of these long standing employees, in their efforts to help improve the quality of life for our military families. We also were pleased to welcome Cheryl Klassen to the team in April 05 as Child & Youth /Childcare Centre Director. Cheryl brought with her a wealth of experience in the Child & Youth area, and in particular in the Day Care field. We also said goodbye to a few Early Childhood Educators this year: Trisha Linner, Amy Farwell, and Teresa Farley.

“Change” though viewed unjustly by many as negative, truly is simply a new adventure, and can be a catalyst to opening the door to many positive opportunities. This major staffing change in particular, allowed the Board of Directors the opportunity to temporarily freeze hiring new employees and reach out to the community to determine the direction the community feels the MFRC should be moving towards, in terms of services and programs. Thanks in large part to the commitment and skill sets of the few staff remaining; we were still able to keep services readily available. The Board of Directors contracted a third party consulting firm to aid in the organizational review and gather feedback from the community, and the Board has been diligent in ensuring you, the community, were kept abreast of the progress. The final report will be made available to the Board by 30 Jun 06 and will be the start of many changes yet to come.

“Change” was also constant for the Childcare Centre this year. In Aug 05, the Board of Directors was faced with the challenge of determining the viability of the Childcare Centre, and made the very difficult decision to close the Childcare Centre effective Dec 05. On the positive side of this change, the parents recognizing the threat of losing quality care for their children and for future families, rallied up, participated in a working committee to determine a new fee structure and proposed budget and were successful partners in presenting a proposal that resulted in the Board reversing their previous decision. Though this was a difficult period, the parents have become far more active participants in the Parent Advisory Committee and in the understanding of the financial operations of the Centre, and the Board of Directors has a renewed commitment to the continued success of the Childcare Centre. In addition, the Detachment as well has made a new commitment to the Childcare Centre. In addition to providing the infrastructure and

Annual General Meeting
9 September 2006
Report from Administration
Fiscal Year 2005/06

support, they have made a financial contribution for the purchase of equipment and for covering the cost of childcare for Detachment members requiring extraordinary care due to emergency work commitments. As well, in the new year the Provincial Government also made a commitment to the Childcare/Early learning field and increased the funding to each Centre to assist in wage enhancements and benefits for Childcare workers (“change” truly is positive!)

“Change” was also seen in many other aspects of your MFRC. Our name changed to better reflect our geographical area and at the same time we adopted a brand new logo. The mission statement was also changed to:

Facilitates and promotes the delivery of community based services through cooperative efforts of CF families, CF members and community organizations in central and northern Saskatchewan

“Change” will continue to be a constant this coming fiscal year as the Board of Directors considers the recommendations from the Organizational Review and they re-evaluate the strategic goals for the Centre, while staying in line with the Military Family Services Program (MFSP) allocated funding. The one thing that will NOT change is the commitment and dedication that the Board and staff share in realizing these goals for the betterment of our CF community. The Board will be looking to you to provide them with information and feedback throughout this process. The Board of Directors acts as YOUR representative, YOUR voice and I encourage you to become involved in YOUR Centre.

The staff and I look forward to the exciting changes and challenges ahead and we look forward to working with you, the Community, along side the Board of Directors to meet the needs of this community while maintaining the vision of the MFSP

“Confident, capable and resilient families in a supportive Canadian Forces Community”

What follows is an overview of programs and service delivery and usage statistics for 2005/2006

Val Pelletier
Interim Supervisor

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9 September 2006
Report from Administration
Fiscal Year 2005/06

Personal Development & Community Integration

Welcome & Community Orientation

Information Packages continue to be sent to members posted in and families are contacted once they arrive and provided with the opportunity to receive a Welcome Package and visit. The Welcome Committee and program evaluations were once again instrumental in providing feedback for improvements to the packages to better assist families in making the transition. In addition, as the world continues to rapidly grow in the Information Technology Industry, more families have utilized our web site, the links provided, and our e-mail services to find out more about their new community. Welcome Services were provided for thirty-eight families posted to Det Dundurn and area.

In addition, the MFRC continued the partnership with the Recruiting Centre to provide outreach services to families of new recruits and families are linked to the Family Separation and Reunion Coordinator. The Board of Directors is exploring options of expanding this partnership with the Recruiting Centre and will be investigating the community's interest in having a MFRC field office in the Saskatoon area. The Recruiting Centre has already expressed their interest in sharing space to allow the MFRC to have services more readily available to the families in the Saskatoon area.

This year, families were provided with numerous social opportunities, such as the Meet & Greet and Family Fun Day, Canadian Forces Day, the Spring Fling, Seasonal Special Events, and various small fundraising events such as steak and wing nights. As well, for the first time, the Welcome Committee initiated a Cookie Exchange for new families and a Ladies Night Out initiative. All of these events provide an excellent opportunity for family members to meet other military community members, and may allow the opportunity for individuals to form informal networks of support.

Outreach services continued to be provided for families posted out. Eighteen members were contacted and informed that the CSMFRC Inc. provided Welcome Information Packages for their new location, and were given web site and e-mail addresses to contact their new MFRC and find out more about their new community.

Information and Referral

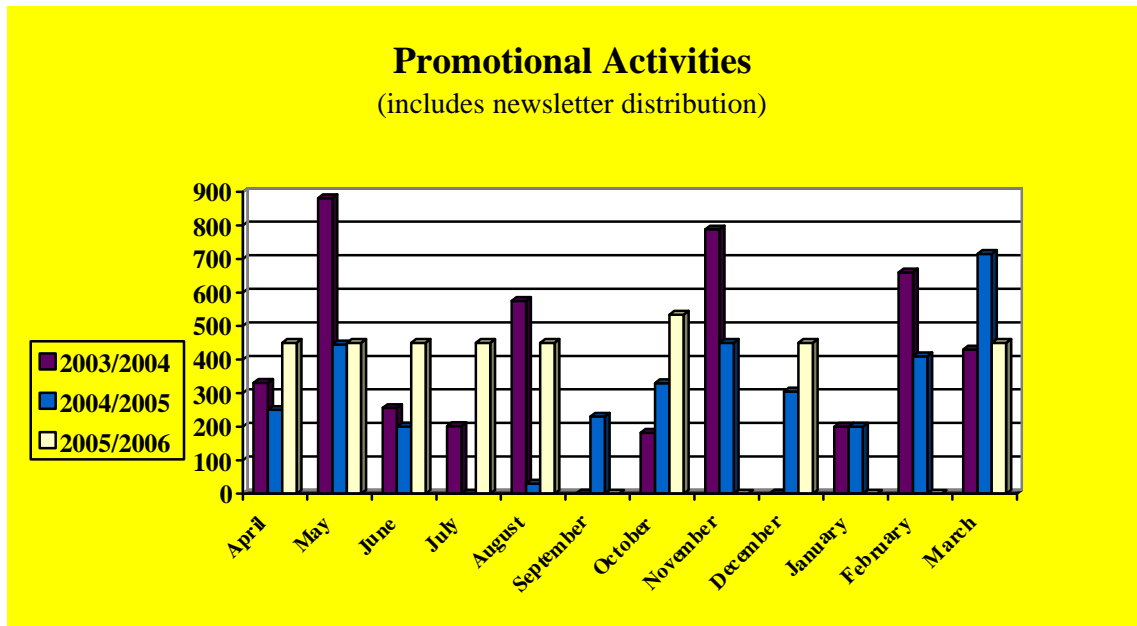
The Information and Referral services complement the Personal Development and Community Orientation Services as families new to the area often require assistance in finding information on schools, medical facilities, employment opportunities, recreational programs, services provided by the CSMFRC and other community service agencies. A major focus for 2006-2007 will be placed on the development and enhancement of all databases, resource materials, bulletin boards and promotional materials including the Centre's brochures.

As part of re-aligning services, and listening to community feedback, the monthly two page bulletin was discontinued in favour of a slightly longer quarterly bulletin that not only includes pertinent program information, but also personal stories of military life, and

Annual General Meeting
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Report from Administration
Fiscal Year 2005/06

a corner devoted to the Reserve members of our CF community. Families are encouraged to receive their bulletin via email. This will not only expedite the delivery time, but it will also reduce paper and postage costs.

The CSMFRC Inc. Web page continues to be modified and updated with new information and valuable links. Lori Lisitza, Board Member, continues to oversee the website and works with the staff to ensure the most up to date information is available.



Personal Development

The planning of Personal Development programs and workshops were significantly reduced in 2005-2006. In an effort to realign services, the Board directed Administration to focus efforts on providing tools and resources to support and empower families to coordinate and access successful workshops, etc. for themselves rather than having staff coordinate workshops and risk cancellation and duplication of services available in Saskatoon.

In 2005-2006 CF members, their spouses and families were offered eleven activities, programs and workshops. Fifty six individuals participated in these activities, 82% of which were part of the military community, and the remaining 18% were part of the greater community or were invited guests.

**Annual General Meeting
9 September 2006
Report from Administration
Fiscal Year 2005/06**

The following were the activities offered from April 2005 to March 2006:

Baby Sitters' training	Pamper Me Night
Ladies' Night Out	First Aid/CPR training
Folk art painting	Tarot Card Reading
Cookie Exchange	<i>Dried flower pictures and cards</i>
<i>Paint-ball/wiener roast</i>	<i>Women Against Violence Presentation</i>
<i>Pool Party</i>	

All workshops in italics were cancelled due to lack of interest. The Pool Party was cancelled due to inclement weather.

Employment and Education Assistance

Military spouses posted in to Dundurn area or deciding to re-enter the workforce, made good use of the Employment and Education service component of the Personal Development and Community Integration Program.

Clients are able to use the Employment and Education Resource Library and bulletin board to assist with job search and continuing education needs. In addition, the stand-alone community access computer enables clients to seek out the numerous Internet employment and continuing education web sites. As well, the comprehensive Cover Letter and Résumé Writing kit that was developed for clients has been very well received.

In an effort to avoid duplication, clients are also briefed on the services available in Saskatoon and area. The MFRC partners with other agencies to help advertise employment opportunities, workshops and job fairs.

Second Language Training (SLT)

No SLT instruction classes were offered during the past fiscal year.

Persons requesting individual SLT training will be referred to education facilities and organizations, etc. offering that service. For example: St. Thomas More College (U of S) Professional French for the Workplace program, etc.

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Report from Administration
Fiscal Year 2005/06

Family Separation & Reunion Services

Wayne Stadnyk provided services in this area from April 2005 to the end of December 2005. Wayne provided individual and/or group support to the families and members of Regular and Reserve Force when the member was away from their home unit for a period of 30 days or more. Warm line calls and contacts to the families of deployed members were undertaken by Michelle Hansen and Valerie Pelletier commencing Jan 06.

With the increased involvement of the Canadian Forces in the war in Afghanistan, has come an increase in the number of members within our geographical area that have been tasked to participate in various operations. A record 29 CF members were tasked to out of country missions this fiscal year, with the highest number in one month climbing to 17.

In March 2006 the MFRC partnered with the NSaskR to provide deployment information at a briefing held for the five families of deployed members. Deployments are expected to increase significantly within the next fiscal year, with a potential to have as many as 60 members (most of which will be Reservists) deployed by 2007/2008. Reserve members who leave every summer to attend training were also offered the services of FS&R as they were away from their unit for longer than 30 days.

Reserve members compose approximately 80% of the military membership in our service area and MFRC staff continue to make regular contact with the Reserve Units, 16 Medical Company; 16 Service Battalion; North Saskatchewan Regiment; HMCS Unicorn; 737 Communications Squadron as well as the Canadian Forces Recruiting Centre. Staff members are involved with the Reserve Unit's Family Days and professional development and training days when requested.

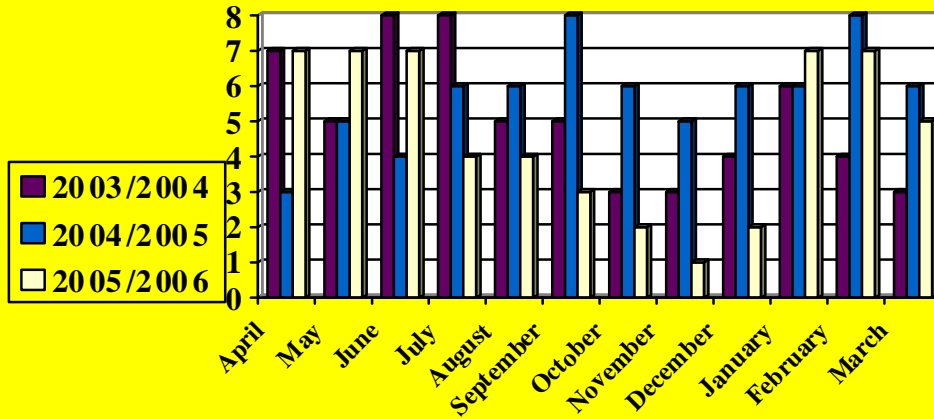
The MFRC also provides family separation and reunion services to family members living in Central or Northern Saskatchewan who have a military member serving out of country. This may mean for instance, that we support the parents of a single CF member (Reserve or Regular Force) serving in Afghanistan with a unit from Petawawa, ON whether his/her parents live in Rosetown or in LaRonge. Three families that fell in this category were supported this year.

Since the CanForgen 164-05 was released in Oct 05 outlining the requirements for units to provide information to the MFRC when members are posted, or proceed on taskings or training for periods of 30 days or greater, the information has been received on a more regular basis. It still continues to be struggle however, receiving the information in a timely manner, as well as keeping family information current and accurate. As a result, connecting with each of the Units to streamline this process will continue to be one of the MFRC goals for the upcoming year.

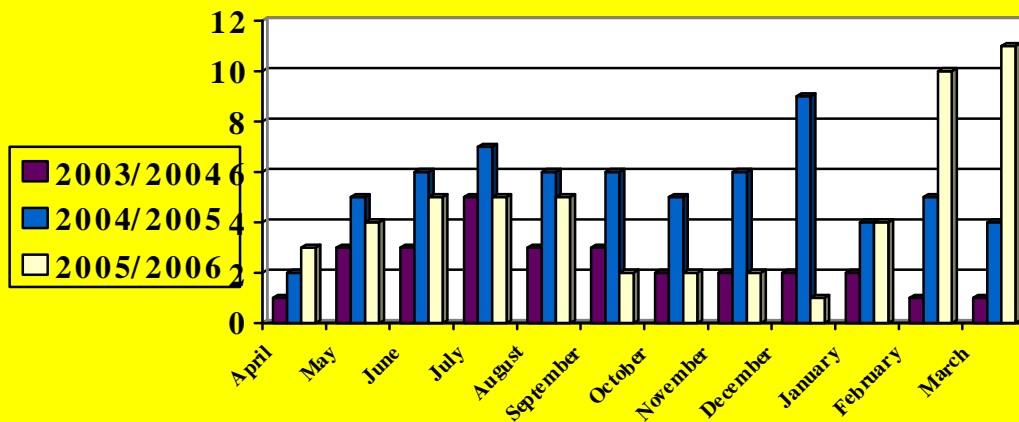
The "Reserve Beat" newsletter was discontinued and integrated into the MFRC's quarterly produced "Bulletin".

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9 September 2006
Report from Administration
Fiscal Year 2005/06

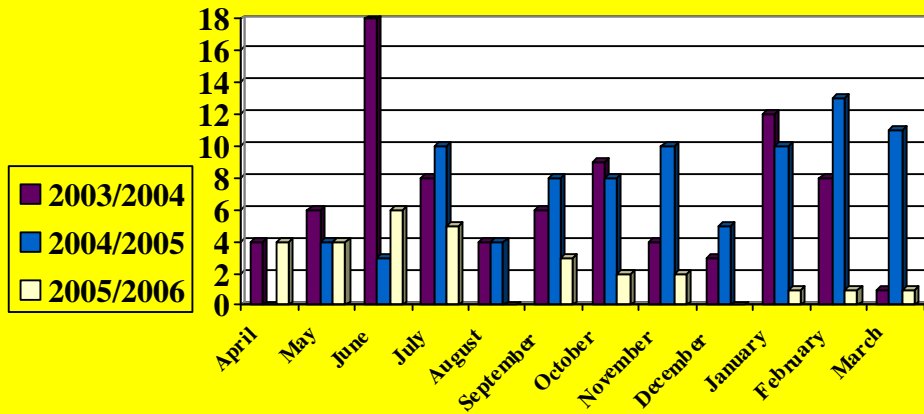
Deployment Support - Number of Reg Force Deployed



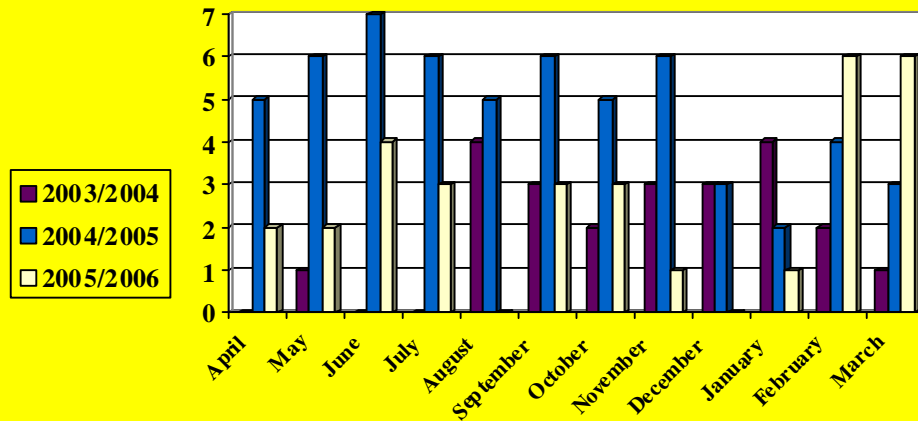
Deployment Support - Number of Reservists Deployed



**Deployment Support - Number of Warm Calls Reg
 Force**



**Number of Warm Calls/Contacts with Families
 Reservists**



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Report from Administration
Fiscal Year 2005/06

Children and Youth Program

Cheryl Klassen joined the MFRC in April of 2005. The primary responsibilities of this position include:

- Developing policies, standards and comprehensive programs for children and youth of various age groups (0-5, 6-12 and 13-18 years).
- Maintaining and improving program quality and delivery.
- Promoting programs and services to children, youth, parents and the entire community.
- Development and implementation of the Youth Advisory Council (YAC).
- Director of the Childcare Centre

Come 'N Play—This co-operative play program provides children between the ages of infant and 5 years with the opportunity to interact socially with their peers and other parents. CNP operated September to June; Tuesday mornings every second week, from 10:00 a.m. to 11:30 a.m. During the 2005/2006 year, there was not a need within the community for this program and the program was cancelled. If and when a need for this program is expressed by the community, we will assist the community members to resurrect it.

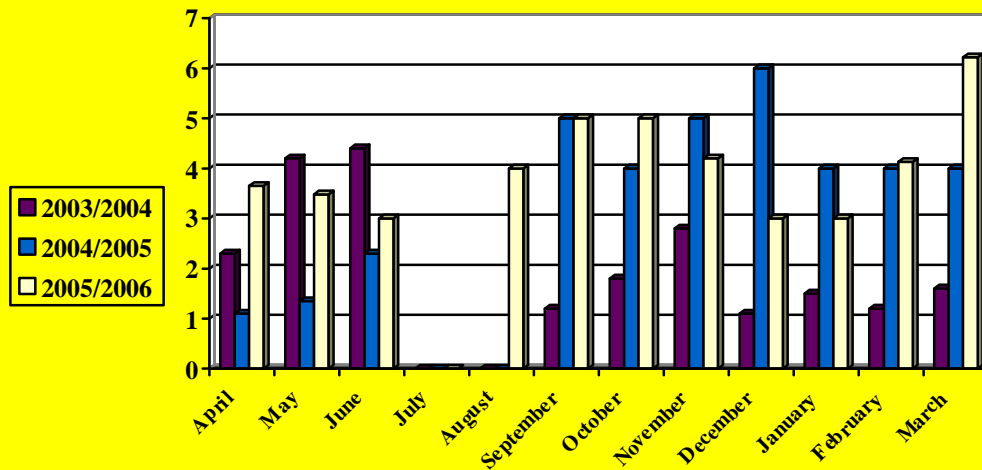
Special Events - Special events for all age groups have included joint initiatives with the Unit Fund, CFAD, All Ranks Mess and Det Dundurn. These include such events as the Family Fun Day, Children's Halloween Party, Children's Christmas Party and Children's Easter Party.

Youth Advisory Council—DMFS funding was approved to help develop a Youth Advisory Council (YAC) comprised of a majority of military youth between the ages of 12-18. The YAC meets monthly during the school year to organize activities that connect CF youth. The YAC has organized a Haunted House and Halloween Dance and held a pizza/bowling night. Recommendations from the YAC continue to drive our funding requests.

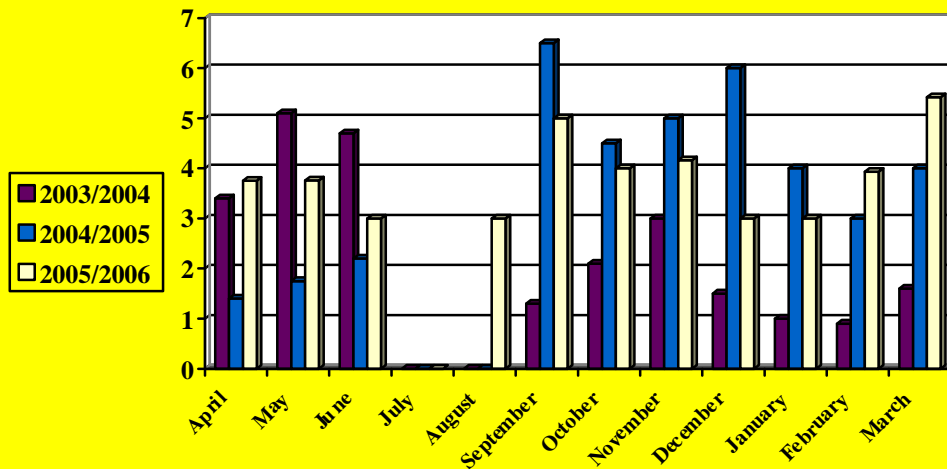
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Fiscal Year 2005/06

Before and After School Programs— These two programs are geared for children in grades K to 6, and operate at the Childcare Centre Monday through Friday during the school year. Structured activities, theme-related crafts, child-directed individual play and a nutritious snack (for the after school program) are offered.

Before School Average Daily Attendance



After School Average Daily Attendance

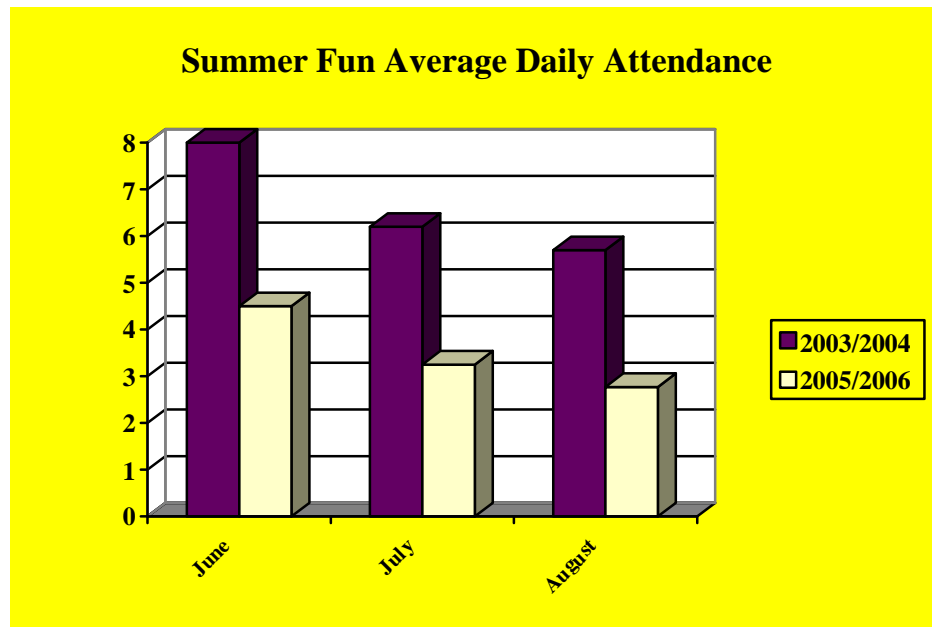


Professional Development Days—In-service days are offered to all elementary school-aged children during regularly scheduled teacher in-service days and school breaks. (PD days were incorporated into the Childcare Centre data).

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Report from Administration
Fiscal Year 2005/06

Summer Fun—This program is for children who have completed Grade 1 up to Grade 6 and takes place daily from the end of June to the end of August. Monthly newsletters to parents inform them of events, changes and upcoming activities. This program offers a fun-filled summer of exciting outdoor and indoor activities including arts, crafts, fieldtrips, sports and much more using a weekly theme as the basis for planning.

This program was incorporated into the childcare centre for the 2004/2005 year due to low enrolment, therefore there are no statistics available (as per the chart below). During the 2005/2006 fiscal year, we again tried to offer this program as an entity separate from the childcare centre to support a higher enrolment. Unfortunately, attendance was low and the program will continue to be offered through the childcare centre in future years.



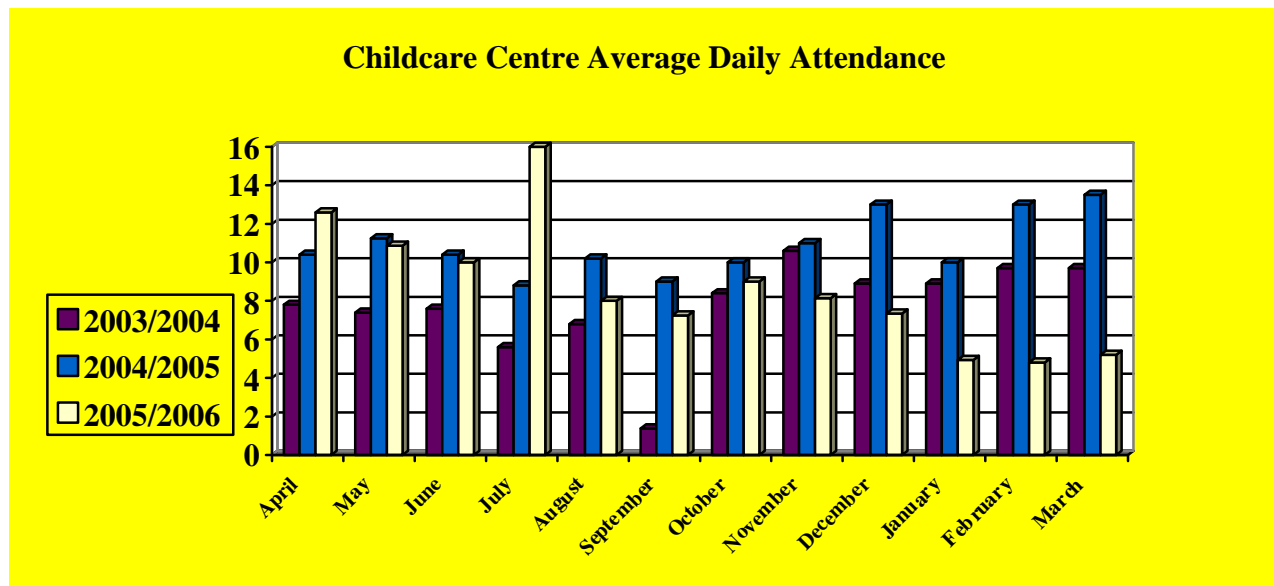
CSMFRC Inc. Childcare Centre (CCC) - The Childcare Centre is a licensed, subsidized and government regulated facility offering quality childcare and developmental programming to children from ages 6 weeks to 5 years. The Childcare Centre has 42 spaces. All staff are trained Early Childhood Educators (many of which are continuing to upgrade their qualifications) that are First Aid/CPR certified and have their Food Safe Handlers Certificates.

The Childcare Centre is overseen by a Parent Advisory Council (PAC) that meets bi-monthly and the Chairperson of the PAC represents the Childcare Centre at the CSMFRC Inc. Board of Directors Meetings.

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Fiscal Year 2005/06

With the announced closure of the Childcare Centre slated for December 2005, our enrolment has seen a decline. Parents left the Childcare Centre to ensure they had childcare arrangements and many have not returned during the middle of the year. The implementation of new policies, procedures and fees schedules, as well as continued marketing of the Childcare Centre to the civilian population through open houses and brochures, should ensure an economically viable future for the CSMFRC Inc. – Childcare Centre.

The Childcare Centre sends out monthly newsletters to the parents to inform them of weekly themes, events, changes and upcoming activities. A “Special Person of the Day” calendar is posted within the Childcare Centre to inform families of when their child is the staff’s helper.



Emergency Childcare Services: This program works to support the ability of CF Members to be available for duty by providing timely, affordable and regulated childcare in times of emergency. The program is utilized when a member’s Family Care Plan fails and care is required for the dependant children in times of emergency. This service was not accessed by families this fiscal year.

Emergency Respite Childcare Services: The ERCC program is in place to “support family well-being of deployed CF members and relieve some of the stressors related to childcare” (Parameters for Practice). Although this service was not accessed this year, with deployments on the rise, we expect to see an increase in the usage of this program. Military families often do not have the ability to utilize family members as a way of receiving respite once the military member is deployed.

Prevention, Support and Intervention Program

Wayne Stadnyk provided services in this area from April 2005 to the end of December 2005. Wayne offered home and off-site visits families to provide short-term crisis intervention and support and/or assess their needs and refer them to appropriate professional services. Although there was not a Padre or Social worker available on the Detachment, counselling services previously provided by Wayne were ceased. More focus was put on the assessment and referral process as supported by the MFSP mandate and funding.

A comprehensive resource database and resource library is maintained at the CSMFRC Inc. for community access to information.

After Wayne's departure, Val Pelletier ensured services were available to families, and was able to contract services on a "as needed basis" to assist families in crisis.

Volunteer Leadership

The MFSP has been designed to provide meaningful opportunities for volunteer involvement – on the Board of Directors, Advisory Committees; Planning Committees; in the design, delivery and evaluation of programs and services; and fundraising. It is expected by the MFSP that CF families will take an active role in their local MFRC to ensure its success.

Donna Boyce, Certified Administrator of Volunteer Resources (CAVR), was responsible for Volunteer Leadership up until her departure in Sep 05, at which time volunteer responsibilities were allocated to designated staff members.

During the 2005-2006 fiscal year, although the number of volunteers slightly declined, volunteers were actively involved in all service components

Volunteer, Dahlia Tanios was nominated for one of the Blackstrap Regional Recreation Association (B.R.R.A) annual volunteer recognition awards. (*Dahlia was selected as the B.R.R.A. Culture and Heritage Volunteer for 2005!*)

For a third year, SISIP generously provided grant funding for the joint 17 Wing Det Dundurn, CFAD, NPF/PSP, and CSMFRC Inc. Volunteer Recognition Event. With the addition of a generous donation from the Detachment Unit Fund, an appreciation Family Picnic was planned for 12 June 2005. However, due to busy schedules, the event was postponed until the autumn and was combined with the annual Meet & Greet and Family Fun Day in Sep 05.

Annual General Meeting
9 September 2006
Report from Administration
Fiscal Year 2005/06

For the second year in a row, the YWCA Club 60 members selected the CSMFRC Inc. Invisible Ribbon project for the United Way Day of Caring™ - 08 June 2005. This year, the ladies assembled over 1,800 Invisible ribbon presentation cards.

The CSMFRC Inc. is an active member of Volunteer Saskatoon, Volunteer Canada, Blackstrap Regional Recreational Association, and the Canadian Association of Volunteer Administrators (CAVA).